



148 S. Marina St.
Prescott, AZ 86303
(928) 445-2565

K-8 with Preschool/Extended Care

INITIAL TEACHER APPLICATION

Your interest in **Christian Academy of Prescott** is greatly appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which you may qualify, you will be notified and asked to send your placement file to our office. Your references will also be contacted. If we have continued interest in your candidacy, you will be sent some follow-up questions, and an appointment will be arranged for a personal interview.

We realize that the key to a successful Christian school is its faculty. We are seeking applicants who are professionally qualified, who really love children and teenagers, and who, by the pattern of their lives, are Christian role models (Luke 6:40).

We look forward to receiving your application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

A. APPLICANT'S PERSONAL INFORMATION

Last Name	First Name	M.I.	Maiden Name
<input type="checkbox"/> Male <input type="checkbox"/> Female	Birth Date (Month/Day Only) _____		
Current Address: _____ _____			
Length of time at this address? _____			
Phone: Days (____) _____		Evenings: (____) _____	
Best time to call you? _____		Availability Date: _____	
E-mail Address: _____			
Permanent Address & Phone (if different than current address): _____ _____			
Marital Status: _____		If Married, Name of Spouse: _____	
Number of Dependents: _____			
Names & Ages of Children: _____ _____			

B. POSITION DESIRED

Preschool

Elementary (K-4) Grade Level: _____

Mid High (5-6) Subject (s): _____

Junior High (7-8) Subject (s): _____

Full time Part time

How did you learn about the position for which you are applying? _____

Can you submit verification of your legal right to work in the US? Yes No

Please list activities or sports for which you would be capable and willing to direct, sponsor or coach. (Indicate grade or ability levels.)

What would you like to be doing five years from now? _____

C. CHRISTIAN BACKGROUND

** On separate paper, briefly give your Christian testimony. Also please read carefully the attached Statement of Faith and indicate your degree of support.*

Denominational Preference: _____

Local Church Affiliation: _____

Church Member? _____ Regular Attender? _____ For how long? _____

In what church activities are you involved and with what degree of regularity? _____

What other Christian service have you done since becoming a Christian? _____

Are you capable of teaching a Bible class? _____ If yes, what would be your subject preferences? _____

Describe your routine Bible study and prayer. _____

What books have you read recently that have helped you spiritually? _____

D. PROFESSIONAL QUALIFICATIONS

** Please attach photocopies of all your post-secondary transcripts. Should you be offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file.*

What degree(s) do you hold?

Degree	Date Received	Issuing Institution
_____	_____	_____
_____	_____	_____

Your Major(s): _____

Your Minor(s): _____

Total Semester Units **After** Date of Bachelor's Degree: _____

Teaching Experience (List Most Recent First)

Name of School	Grades/Subjects	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____

Number of Years of Teaching Experience: Public _____ Christian _____ Charter _____

List any books or articles that you have read recently that have helped you to grow professionally: _____

Do you have an ACSI Teaching Certificate? Yes No

What level? _____ Remains valid for _____ years

Do you have a state teaching certificate? Yes No If so, what kind? _____

State _____ Remains valid for _____ years

Endorsement(s): _____ List semester hours in endorsement area(s)

If you do not hold a certificate, what requirements do you lack? _____

*** Please attach photocopies of any certificates held.**

Have you had any courses in the Christian Philosophy of Education? If so, where and when? _____

If not, would you be willing to take such a course by correspondence or otherwise? Yes No

***Attach a typed copy of your personal Christian philosophy of education and how you would implement it in the classroom.**

Have you had other courses giving specific training for Christian schools? If so, please give details. _____

Describe how teacher evaluation has been helpful to you. _____

E. PERSONAL PHILOSOPHY

*** On a separate paper please label and succinctly answer in one or two paragraphs each of the questions below:**

- A. Why do you wish to teach in a Christian school?
- B. What are the main characteristics that distinguish a Christian school from a public school?
- C. What do you consider to be the proper classroom atmosphere for learning?
- D. What is your philosophy of discipline? Your attitude toward physical punishment?
- E. What areas do you feel are your strengths? Weaknesses?
- F. What do you believe about the origin of the earth and mankind?
- G. Please summarize any additional information that you would like to present regarding your candidacy for the position.

F. EMPLOYMENT HISTORY

Please list any employment history other than teaching experience from the last five (5) years.

1. Position: _____ Dates of Employment: _____
Address: _____
Supervisor's Name/Phone Number: _____
Reason for Leaving: _____

2. Position: _____ Dates of Employment: _____
Address: _____
Supervisor's Name/Phone Number: _____
Reason for Leaving: _____

3. Position: _____ Dates of Employment: _____
Address: _____
Supervisor's Name/Phone Number: _____
Reason for Leaving: _____

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names?

Have you served in the military? Yes No If yes, what type of training or education did you receive?

Have you already signed a contract for next year with any other educational institution? Yes No

G. PERSONAL AND PROFESSIONAL REFERENCES

Give three references of those who are qualified to speak of your spiritual experience and Christian service. **Do not list family members or relatives for references. List your current pastor first.**

Name/Complete Address	Phone	Position
1. _____		
E-Mail Address: _____		
2. _____		
E-Mail Address: _____		
3. _____		
E-Mail Address: _____		

Give three references of those who are qualified to speak of your professional training and experience. **List your current or most recent principal or supervisor first.**

Name/Complete Address	Phone	Position
1. _____		

E-Mail Address: _____		
2. _____		

E-Mail Address: _____		
3. _____		

E-Mail Address: _____		

H. APPLICANT’S CERTIFICATION AND AGREEMENT

I understand that **Christian Academy of Prescott** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand the falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize **Christian Academy of Prescott** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employments or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date